

# **RECRUITMENT RULES**

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GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT (EDUCATION)

(G.O. Ms. No. 15, dated 8th May 2013)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No. F. 5/4/65-GP, dated 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Education Department's Notification issued in No. 19802/SO(E)/77, dated 30th May 1977 and published as Supplement to the Gazette No. 30, dated 26th July 1977 save as respect things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group "C" post of Ship Modelling Instructor-*cum*-Storekeeper in the National Cadet Corps Headquarters, Directorate of School Education, Government of Puducherry, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Directorate of School Education, Group "C" post of Ship Modelling Instructor-*cum*-Storekeeper Recruitment Rules, 2013.

(2) These rules shall come into force on and from the date of their publication in the official gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor, Puducherry may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

## SCHEDULE

**RECRUITMENT RULES FOR THE POST OF SHIP MODELLING INSTRUCTOR-CUM- STOREKEEPER**

1. Name of the post : Ship Modelling Instructor-*cum*-Storekeeper
2. Number of posts : 1 (One) [2013] Subject to variation dependent on work-load.
3. Classification : General Central Services–Group ‘C’ Non-Gazetted–Non-Ministerial.
4. Pay Band and Grade Pay/Pay Scale : PB-1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400
5. Whether selection post or non-selection post : Not applicable
6. Age-limit for direct recruits : Between 18 and 30 years (Upper age-limit relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government, provided such Government servants are working for not less than three years in the posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for the efficient discharge of duties in the post for which selection is made.)

*Note :* (1) In the case of recruitment made through advertisement, the crucial date for determining the age shall be the closing date for receipt of applications from the candidates.

*Note :* (2) In the case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for direct recruits. : **I. Essential**
  - (1) Must have passed Higher Secondary (12th class) or its equivalent.
  - (2) Must have undergone a course of study/training in ship modelling of not less than six months in any reputed centre or firm or have at least one year experience in the line.
  - (3) At least two years of practical experience as Instructor in English and Hindi. This is subject to relaxation by the recruitment committee if suitable candidate with the experience is not available.

**II. Desirable**

- (1) Aptitude for modelling especially ship models
- (2) Previous experience as a Storekeeper
- (3) A degree in Arts or Science from any recognised University.
- (4) Possessing ‘B’ or ‘C’ certificate awarded by the NCC authorities.
- (5) Knowledge of Tamil

*Note :* The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to the scheduled castes or scheduled tribes, if, at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

8. Whether age and educational qualifications : Not applicable  
prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years
10. Method of recruitment, whether by direct recruitment : By direct recruitment  
or by promotion or by deputation/absorption : (The candidates selected should furnish security deposit  
and percentage of the vacancies to be filled by as prescribed by the Government by general or special  
various methods. orders from time to time).
- Note :* Vacancies caused by the incumbents being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from the officers of Central/ State/UT Governments—
- (a) (i) holding analogous posts on regular basis; or  
(ii) with five years service in the grade after appointment thereto on regular basis in posts in PB-1 ₹ 5,200-20,200 with Grade Pay of ₹ 2,000; or  
(iii) with eight years service in the grade after appointment thereto on regular basis in posts in PB-1 ₹ 5,200-20,200 with Grade Pay of ₹ 1,900; and
- (b) Possessing the qualifications and experience prescribed for direct recruits under column (7).
11. In case of recruitment by promotion /deputation/ : Not applicable  
absorption, grades from which promotion/  
deputation/absorption is to be made.
12. If a Departmental Promotion Committee/Recruitment : *Group 'C' Departmental Promotion Committee (for  
Committee exists, what is its composition ? considering confirmation)/Recruitment Committee :—*  
(i) Secretary to Government (Education) .. Chairman  
(ii) Group Commander, NCC .. Member  
(iii) OC-1 (P) Naval Unit, NCC .. Member
13. Circumstances in which the Union Public Service : Not applicable  
Commission is to be consulted in making  
recruitment.

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(By order of the Lieutenant-Governor)

**M. GUNASEKARAN,**  
Under Secretary to Government (Education).

GOVERNMENT OF PUDUCHERRY  
CHIEF SECRETARIAT (EDUCATION)

(G.O. Ms. No. 16, dated 8th May 2013)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No. F. 5/4/65-GP, dated 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Chief Secretariat (Education), Notification issued in G.O. Ms. No. 18, dated 14th March 2008 and published as Supplement to the Gazette No. 14, dated 1st April 2008 save as respect things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group “C” posts of Bal Bhavan Instructor in the Directorate of School Education, Government of Puducherry, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Directorate of School Education, Group “C” posts of Bal Bhavan Instructor Recruitment Rules, 2013.

(2) These rules shall come into force on and from the date of their publication in the official gazette.

2. *Number of posts, their classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said posts, their classification and the Pay Band and Grade Pay/Pay Scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said posts, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts:

Provided that the Lieutenant-Governor, Puducherry may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, scheduled tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

## SCHEDULE

**RECRUITMENT RULES FOR THE POST OF BAL BHAVAN INSTRUCTOR**

1. Name of the post	: Bal Bhavan Instructor	
2. Number of posts	: 61 (Sixty-one) (2013) Subject to variation dependent on workload.	
		No. of Posts
	(1) Bal Bhavan Instructor (Vocal Music)	.. 8
	(2) Bal Bhavan Instructor (Instrumental Music)	.. 15
	(3) Bal Bhavan Instructor (Western Music)	.. 3
	(4) Bal Bhavan Instructor (Dance)	.. 9
	(5) Bal Bhavan Instructor (Creative Art)	.. 8
	(6) Bal Bhavan Instructor (Tailoring)	.. 6
	(7) Bal Bhavan Instructor (Physical Education)	.. 5
	(8) Bal Bhavan Instructor (Library Science)	.. 6
	(9) Bal Bhavan Instructor (Computer Science)	.. 1
	Total	.. 61
3. Classification	: General Central Services–Group ‘C’ Non-Gazetted–Non-Ministerial.	
4. Pay Band and Grade Pay/Pay Scale	: Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 1,900	
5. Whether selection post or non-selection post	: Not applicable	
6. Age-limit for direct recruits	: Between 18 and 30 years (Upper age-limit relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Government, provided such Government servants are working for not less than three years in the posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for the efficient discharge of duties in the post for which selection is made.)	

*Note :* (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications from the candidates.

*Note :* (2) In the case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required : As detailed in the Annexure to the Schedule for direct recruits.
8. Whether age and educational qualifications : Not applicable prescribed for direct recruits will apply in the case of promotees.
9. Period of probation, if any : Two years
10. Method of recruitment, whether by direct recruitment : By direct recruitment  
or by promotion or by deputation/absorption : (Selection will be made of the persons possessing knowledge of the regional language of Tamil, Malayalam or Telugu as the case may be according to the availability of vacancies in different regions of the Union territory of Puducherry at the time of selection)  
and percentage of the vacancies to be filled by various methods.
- Note : (1) The eligibility of Part-time Teachers in position as on date of notification of the recruitment rules shall be considered by the Recruitment Committee for appointment to the posts against direct recruitment quota by relaxing, wherever necessary, age, educational/technical qualification required for the post.*
- Note : (2) Vacancies caused by the incumbents being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from the official of Puducherry Administration—*
- (a) (i) holding analogous posts on regular basis; or  
(ii) with three years service in the grade after appointment thereto on regular basis in posts in PB-1 ₹ 5,200-20,200 with Grade Pay of ₹ 1,800; and
- (b) Possessing the qualifications prescribed for direct recruits under column (7).
11. In case of recruitment by promotion /deputation/ : Not applicable  
absorption, grades from which promotion/  
deputation/absorption is to be made.
12. If a Departmental Promotion Committee/Recruitment : *Group 'C' Departmental Promotion Committee (for  
Committee exists, what is its composition ? considering confirmation)/Recruitment Committee :—*
- (a) Secretary to Government (Education) . . Chairman
- (b) Director of School Education . . Member
- (c) Joint/Deputy/Under Secretary . . Member  
(Education).
- (d) Deputy Director (Elementary Education)/ . . Member  
Deputy Director (Administration)  
dealing with Jawahar Bal Bhavan.
13. Circumstances in which the Union Public Service : Not applicable  
Commission is to be consulted in making  
recruitment.
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## ANNEXURE

Sl. No. (1)	Name of discipline (2)	Educational and other qualification required for direct recruits (3)
1.	Vocal	(i) S.S.L.C. with Technical Teachers Certificate in Vocal Music or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
2.	Instrumental Music	(i) S.S.L.C. with Technical Teachers Certificate in Instrumental Music or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
3.	Western Music	(i) S.S.L.C. with a Certificate Course in Western Music Grade 5 Exam. offered by the Trinity College of London, Puducherry or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
4.	Dance	(i) S.S.L.C. with a Certificate Course in Dance or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
5.	Creative Art	(i) S.S.L.C. with a Technical Teachers Certificate in any Fine Arts or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
6.	Tailoring	(i) S.S.L.C. with a Technical Teachers Certificate in Sewing or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
7.	Physical Education	(i) S.S.L.C. with a Certificate Course in Physical Education or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
8.	Library Science	(i) S.S.L.C. with a Certificate Course in Library Science or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.
9.	Computer Science	(i) S.S.L.C. with a Certificate Course in Computer Science or its equivalent of recognised institutions; and (ii) should have studied the particular regional language (Tamil/Telugu/Malayalam) as one of the subjects in the secondary level.

(By order of the Lieutenant-Governor)

**M. GUNASEKARAN,**  
Under Secretary to Government (Education).

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